



UTAH YOUTH RUGBY
NOTICE OF ANNUAL GENERAL MEETING
July 3, 2015

As required by paragraph 17.2 of the bylaws of Utah Youth Rugby, the annual general meeting of members of Utah Youth Rugby will be held on

Friday, July 31st, 2015

Courtyard Salt Lake City Sandy
10701 South Holiday Park Drive, Sandy, UT 84070

6pm MDT

All member clubs are requested to send at least the Club President to represent the club at the annual general meeting. Each club will be entitled to one vote on matters requiring votes.

Full agenda and materials to follow.

An executive and general committee working session will be held on Saturday, August 1st, 2015 at the same venue from 10am MDT to 4pm MDT



UTAH YOUTH RUGBY
ANNUAL GENERAL MEETING AGENDA

General Session

Friday, July 31st, 2015

Courtyard Salt Lake City Sandy
10701 South Holiday Park Drive, Sandy, UT 84070

6pm MDT

- Welcome
- Review of past year
- Proposal to adopt new bylaws
- Vote of new bylaws proposed
- Proposal for structure of Utah Youth Rugby under new bylaws
- Election of Division Commissioners

Executive and General Committee Working Session

Saturday, August 1st, 2015

Courtyard Salt Lake City Sandy
10701 South Holiday Park Drive, Sandy, UT 84070

10am MDT to 4pm MDT

- Welcome
- Committee and Division Sessions



22 / 22
in favor

Annual General Meeting

Attendance - July 31, 2015

Organization	Alt Name	Team in 2015	Registered	Present	Signature
Y Alta HS Rugby 1		Yes	Yes		Mon Scher
Y Bear River HS Rugby 2		Yes	Yes		Monfred
Bingham Middle School Rugby		Yes			
Bountiful HS Rugby Club		Yes			
Y Box Elder HS Rugby 3	TOM FILIPO	Yes	Yes		Mr. [Signature]
Y Brighton High School Rugby UT 4	Teresa Petty	Yes	Yes		Teresa Petty
Y Cache Valley Rugby Football Club 5	Jim	Yes	Yes		J.D.
Canyonview HS Rugby		Yes	Yes		
Cedar HS Rugby		Yes			
Davis High School Rugby		Yes			
Desert Hills HS Rugby	Thunder	Yes	Yes		
East High School Rugby		Yes			
Genesis Middle School Rugby Club		Yes	Yes		
Y Herriman Girls Rugby Club 6		Yes	Yes		[Signature]
Y Herriman Mustangs RFC 7		Yes	Yes		[Signature]
Highland HS Rugby		Yes			
Hurricane High School Rugby Club		Yes			
Y Kau Toa Girls Rugby Club 8	Eugene	Yes	Yes		Tukunoo
Y Kau Toa Rugby Club 9	KAMA	Yes	Yes		Shuffan
Lady Alphas Rugby Club		Yes			
Y Lowland Rugby Football Club 10	ERIC	Yes	Yes		[Signature]



Annual General Meeting

Attendance - July 31, 2015

Organization	Alt Name	Team in 2015	Registered	Present	Signature
MixxPlate Girls Rugby Club		Yes			
Northern Militia Rugby		Yes			
Olympus HS Rugby Club	Melinda Filipe	Yes	Yes		Handwritten signature
Y Orem Girls Rugby Club 11	Lady Stallions	Yes	Yes		David Logan
Y Orem Stallions Rugby Club 12		Yes	Yes		David Logan
Pine View HS Rugby		Yes			
Skyline Rugby Club		Yes	Yes		
Snow Canyon Girls Rugby Club		Yes	Yes		
Y Snow Canyon High School Rugby Club 13		Yes	Yes		Handwritten signature
Spanish Fork Sea Eagles	Genesis Girls	Yes	Yes		
Y TC Fusion Rugby Club 14		Yes			R.R.
Y U14 Little Rugby Utah 15	Melinda Filipe	Yes	Yes		Handwritten signature
Y United Girls Rugby Club 16		Yes	Yes		Handwritten signature
Y United High School Rugby Club 17		Yes	Yes		Handwritten signature
Y Vipers Girls Rugby Club 18		Yes	Yes		Handwritten signature
Y Wasatch High School Boys Rugby Club 19		Yes	Yes		Handwritten signature
Y Wasatch High School Girls Rugby Club 20		Yes	Yes		Handwritten signature
Y Wasatch of Murray Boys Rugby Club 21		Yes	Yes		Handwritten signature
West HS Rugby		Yes			
West Jordan HS Rugby Club		Yes	Yes		
Y WEST VALLEY WARRIORS RUGBY 22		Yes	Yes		Handwritten signature

Utah Valley University David Hodgson

AF - Little Rugby

Steven Bate

UVA Board - Quinn Koller

STEVE HOWARD
Pay Day

SNOW CANTON

SE.

CORRY ZEEL

RES.

Carson Melott

United Rugby Club



UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, MATTHEW KANENWISHER, a duly authorized representative of
UNITED GIRLS, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	<u>Matthew Kanenwisher</u>
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Opposed	
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Doug Gray, a duly authorized representative of
Wasatch High School Boy Rugby, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	<input checked="checked" type="checkbox"/>
Opposed	<input type="checkbox"/>





UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Marc Zaharnas, a duly authorized representative of
Alta Rugby club, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	X
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Opposed	
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Patrick Whalen, a duly authorized representative of
Wasatch High School Girls, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	X
Opposed	



UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Melinda Filipe a duly authorized representative of
U14 Little Rugby hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	<input checked="checked" type="checkbox"/>
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Opposed	<input type="checkbox"/>
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT

July 31, 2015

I, Michael Puri, a duly authorized representative of
Snow Canyon Boys R.C., hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	<input checked="checked" type="checkbox"/>
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Opposed	<input type="checkbox"/>
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Jim Poulsen, a duly authorized representative of
Cache Valley Pirates Rugby, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	<input checked="checked" type="checkbox"/>
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Opposed	<input type="checkbox"/>
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Ben Knudson, a duly authorized representative of
Wasatch of Murray, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	<input checked="checked" type="checkbox"/>
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Opposed	<input type="checkbox"/>
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Jeff Wilson, a duly authorized representative of
Herriman HS Rugby, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	X
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Opposed	
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, COLIN PURIRI, a duly authorized representative of
UNITED RUGBY CLUB, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	X
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Opposed	
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, KAMA MUTI, a duly authorized representative of

KAU TOA NORTHERN UTAH RUGBY CLUB, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	<input checked="checked" type="checkbox"/>
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Opposed	<input type="checkbox"/>
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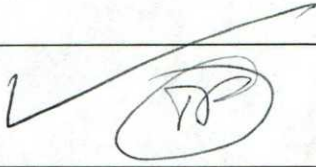


UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Tom Filipe, a duly authorized representative of
Box Elder Rugby, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	
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Opposed	
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, ROBERT RANDEN, a duly authorized representative of
TC Fusion Rugby Club, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	<input checked="checked" type="checkbox"/>
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Opposed	<input type="checkbox"/>
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, ORLANDO PULOU, a duly authorized representative of
WEST Valley RUGBY, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	
Opposed	



UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Perry Crawford, a duly authorized representative of
Bear River Rugby, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	X
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Opposed	
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Eric Swapp, a duly authorized representative of

Lowlands RFC, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	X
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Opposed	
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Olive Ahotaeiwa, a duly authorized representative of
Vipers Girls Rugby, hereby vote as follows on the resolution to adopt
the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	<input checked="checked" type="checkbox"/>
Opposed	<input type="checkbox"/>



UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Teresa Petty, a duly authorized representative of
Brighton HS Rugby, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	X
Opposed	



UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Eugene Tukunwea, a duly authorized representative of
Kan toa Rugby Club, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	✓
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Opposed	
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UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, David Hogsdon, a duly authorized representative of
Orem Stallions Rugby Boys, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	
Opposed	



UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, W. AFO, a duly authorized representative of
Herriman Girls Rugby, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	yes
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Opposed	
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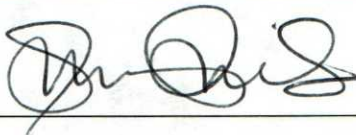


UTAH YOUTH RUGBY
PORPOSAL TO ADOPT NEW BYLAWS
BALLOT
July 31, 2015

I, Sim Tlatia, a duly authorized representative of
Orem Stallions Girls, hereby vote as follows on the resolution to adopt

the attached bylaws as the current bylaws of Utah Youth Rugby replacing the bylaws labeled as

Version 1.1 and dated 04/12/2011:

In Favor	
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Opposed	
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BYLAWS OF UTAH YOUTH RUGBY

ARTICLE I — NAME AND PURPOSE

Section 1 — Name: The name of the organization shall be Utah Youth Rugby. It shall be a nonprofit organization incorporated under the laws of the State of Utah.

Section 2 — Purpose: Utah Youth Rugby is organized exclusively for charitable, scientific and education purposes. The purpose of this corporation is:

- To administer and regulate all member clubs with organized teams to provide a safe athletic activity for all participants.
- To serve all youth and high school rugby clubs in the State of Utah and players as the league organizing and administrating rugby competition among and between all Utah youth teams.
- To unite and administer the union of youth and high school clubs with organized teams consisting of all male and female players years of age and younger.
- To help youth teams introduce and promote the sport of Rugby, as recognized by the United States of America Rugby Football Union (USARFU)
- To facilitate communication and free exchange of information among member clubs to enhance all members' ability to provide players with quality instruction and safe training and competitive play techniques.

ARTICLE II — MEMBERSHIP

Section 1 — Eligibility for Membership: Membership in Utah Youth Rugby shall be open to all Utah youth and high school rugby clubs who have adhered, and agreed to adhere, to the Utah Youth Rugby Rules, Policies and Procedures.

Section 2 — Definition of Member: Members shall be active, dues paying youth and high school rugby clubs comprising one or more youth and high school age grade rugby teams. A club shall participate and act through a single representative who is a duly authorized coach or other representative.

Section 3 — Voting privileges: Each member shall be eligible to appoint one voting representative to cast the member's vote in association voting and elections. A member club is in good standing when:

- a. The member club has agreed to adhere to the Utah Youth Rugby Rules, Policies and Procedures;
- b. The member club has not been determined by the Board of Directors of Utah Youth Rugby to be out of compliance with the Utah Youth Rugby Rules, Policies and Procedures in any way; and
- c. The member club is current before voting on all dues and obligations due Utah Youth Rugby as determined by the Treasurer.
- d. Each member club in good standing shall be entitled to participate in meetings and Utah Youth Rugby administered competitions.

ARTICLE III — MEETINGS OF MEMBERS

Section 1 — Annual meetings: An annual meeting of the members shall take place no later than the last day of the month of July, the specific date, time and location of which will be designated by the Board of Directors of Utah Youth Rugby. At the annual meeting the members shall elect directors and officers, vote on amendments to the bylaws, receive reports on the activities of Utah Youth Rugby and the direction of Utah Youth Rugby for the coming year.

Section 2 — Special meetings: Special meetings of all members may be called by the Chair, the Executive Committee, or a simple majority of the board of directors. A petition signed by twenty-five percent of voting members may also call a special meeting.

Section 3 — Notice of meetings: Written notice of each annual or special meeting shall be given to each voting member not less than two weeks prior to the meeting.

Section 4 — Quorum: Fifty-one percent of voting members at any properly announced meeting shall constitute a quorum.

Section 6 — Voting: All issues, except changes to Bylaws or Articles of Incorporation, to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place, as long as the quorum has been met.

ARTICLE IV — BOARD OF DIRECTORS (BOD)

Section 1 — Board role and size: The board is responsible for overall policy and direction of the organization, and delegates responsibility of day-to-day operations to the President, staff, and committees. The board shall have up to 11, but not fewer than 7 members as determined by a majority vote of the Board of Directors and ratified by the members at the next AGM.

Section 2 — Basic Responsibilities of Board: Responsibilities of the board of directors include reviewing and approving the organization's mission, strategic direction, annual budget, key financial transactions, compensation practices and policies, and fiscal and governance policies. A critical responsibility of the board is to assist in the growth of UYR through the development of funding, sponsorship, services, and resources that support this growth. Board members are responsible for fully understanding their legal and fiduciary obligations and carrying out their responsibilities in the following areas:

- Policy development and approval;
- Financial oversight;
- Strategic planning;
- Fundraising;
- Hiring, supervising, and conducting annual performance review of the President or equivalent; and
- Setting of compensation structure.

Section 3 — Terms: All board members shall serve a two-year staggered term, and are eligible for re-election.

Section 4 — Meetings and notice: The board shall meet at least quarterly, at an agreed upon time and place. An official board meeting requires that each board member have written notice at least two weeks in advance.

Section 5 — Board elections: New directors and current directors shall be elected or re-elected by the voting members at the annual meeting. Directors will be elected by a simple majority of members present at the annual meeting.

Section 6 — Election procedures: A Board Development Committee shall be responsible for nominating prospective board members. In addition, any member can nominate a candidate. All members will be eligible to send one representative to vote for each candidate.

Section 7 — Quorum: A quorum shall consist of a majority of the members of the board for business transactions to take place and motions to pass.

Section 8 — Officers and Duties: There shall be four officers of the board, consisting of a Chair, Vice-chair, Secretary and Treasurer. Their duties are as follows: the Chair shall convene regularly scheduled board meetings, shall preside or arrange for other BOD members to preside at each meeting in the following order: Vice-chair, Secretary, Treasurer.

- The Vice-chair shall chair committees on special subjects as designated by the board.
- The Secretary shall be responsible for keeping records of board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each board member, and assuring that corporate records are maintained.
- The Treasurer shall make a report at each board meeting. The treasurer shall chair the finance committee, assist in the preparation of the budget, help develop fundraising plans, and make financial information available to board members and the public.

Section 9 — Vacancies: When a vacancy on the board exists mid-term, the secretary must receive nominations for new members from present board members two weeks in advance of a board meeting. These nominations shall be sent out to board members with the regular board meeting announcement, to be voted upon at the next board meeting. These vacancies will be filled only to the end of the particular board member's term.

Section 10 — Resignation, termination, and absences: Resignation from the board must be in writing and received by the Secretary. A board member may be terminated from the board due to two or more unexcused absences from board meetings in a year. A board member may be removed for other reasons by a three-fourths vote of the remaining directors.

Section 11 — Special meetings: Special meetings of the board shall be called upon the request of the Chair, or one-third of the board. Notices of special meetings shall be sent out by the secretary to each board member at least two weeks in advance.

Section 12 — Compensation: Directors shall serve without compensation. They shall be allowed reasonable advancement or reimbursement of expenses incurred in the performance of their duties. Any payments to directors shall be approved in advance in accordance with this corporation's conflict of interest policy.

Section 13 — Non-liability of Directors: The directors shall not be held personally liable for the debts, liabilities, or other obligations of the corporation while performing their duties related to the activities of the organization. The organization will purchase and maintain Directors and Officers Insurance, as well as any other insurance required by state or federal law.

ARTICLE V — COMMITTEES

Section 1 — Board of Directors Committee formation: The BOD may create committees as needed, such as fundraising, public relations, data collection, etc. The board will draft a charter for each committee outlining the committee purpose, responsibility, authority, duration, etc. Work duties as a committee chair are separate from the duties as a member of the board and should be treated as such. The board Chair appoints all committee chairs, which are approved by a majority vote of board members.

Section 2 — Executive Committee (EC) Formation: The BOD will appoint (or hire) the officers who serve

as the members of the EC. Except for the power to amend the Articles of Incorporation and bylaws, the Executive Committee shall have all the powers and authority of the BOD in maintaining standard operations of Utah Youth Rugby. They will be subject to the direction and control of the full board.

Section 3 — UYR Operations Committee formation: The EC may create and oversee operational committees as needed, such as registration, fundraising, public relations, competitions (U14, single school, multi school, girls), field management, all-star program, coach/ref development, etc. The EC will draft a charter for each committee outlining the committee purpose, responsibility, authority, duration, etc. The committee chair will report directly to the EC and members of the committee will comprise of general members of Utah Youth Rugby.

Section 4 — Finance Committee: The Treasurer is the chair of the Finance Committee, which includes three other board members. The Finance Committee is responsible for developing and reviewing fiscal procedures, fundraising plans, and the annual budget with staff and other board members. The board must approve the budget and all expenditures must be within budget. Any major change in the budget must be approved by the board or the Executive Committee. The fiscal year shall be September 1st through August 31st. Annual reports are required to be submitted to the board showing in- come, expenditures, and pending income. The financial records of the organization are public information and shall be made available to the membership, board members, and the public.

ARTICLE VI — PRESIDENT AND STAFF

Section 1 — President: The President is hired by the board. The President has day-to-day responsibilities for the organization, including carrying out the organization's strategic plan, programs, goals, and policies. The President will attend all board meetings, report on the progress of the organization, answer questions of the board members and carry out the duties described in the job description.

Section 2 — Executive Staff: The President may appoint additional staff as authorized by the BOD

ARTICLE VII — AMENDMENTS

Section 1 — Amendments: The proposed amendments to the Bylaws to be voted on by the membership at the annual meeting may be approved by a two-thirds majority of the Board of Directors no less than thirty (30) days prior to the AGM. These bylaws may be amended when necessary by 2/3 of the membership present at the regularly-scheduled Annual General Meeting.

CERTIFICATION

These bylaws were approved at the Annual General Meeting by a majority vote of the membership on

7-31-15

Secretary

7-31-15
Date